

PRESS RELEASE

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Mary Hodkiewicz, Laura Neville join accounting dept. of H.J. Martin

Hodkiewicz to serve as payroll administrator, Neville as payroll & benefits coordinator

Green Bay, Wis. – Mary Hodkiewicz and Laura Neville have joined H.J. Martin and Son within the accounting department. As the payroll administrator, Hodkiewicz processes payroll for the non-union employees and serves as the primary contact for payroll inquiries, along with other supporting activities of the payroll team. Among Neville’s duties as payroll & benefits coordinator is new-hire onboarding, open enrollment and benefit coordination, acting as a resource for employees to inquire on their benefits, and company representation at career fairs.

Hodkiewicz has two decades of experience as an accounting and payroll professional. Most recently, she was the payroll administrator for Fireline Sprinkler Corporation in Appleton, where she managed the union payroll for 120 employees, was the administrator of the company’s 401K plan and worked closely with the CFO on forecast and budget reporting.

She previously spent 14 years with DeCleene Truck Refrigeration & Trailer Sales in De Pere, first as bookkeeper, then as accounting manager, which had her overseeing all aspects of financial responsibility for five company branches. Before that, Hodkiewicz was a payroll representative at Schneider National in Green Bay for five years.

She is a graduate of West De Pere (Wis.) High School.

Neville spent the past three years as business services coordinator for English Rose Suites and b-home Home Care, a Minnesota-based provider of residential care homes and in-home care. In that role, her responsibilities covered human resources, accounting and payroll, including employee benefits and invoicing. She began with the company as a marketing assistant.

Her initial position upon graduating college was as an executive assistant at the Crookston (Minn.) Area Chamber of Commerce and Visitors Bureau, a job she began while still a student. Neville handled the design of marketing materials, planning and coordination of community events, and the organization’s social media pages. Neville also previously worked for six years as a sales associate at the Packers Pro Shop in Green Bay.

She received a bachelor’s degree in management and marketing from the University of Minnesota Crookston in 2016.

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H.J. Martin and Son is a specialty contractor with services in residential & commercial flooring, glass & glazing, walls & ceilings, commercial doors & hardware and millwork, along with national retail solutions, including fixture installation. Founded in 1931, the fourth-generation company works nationwide from its headquarters in Green Bay, Wis. More information may be found at www.hjmartin.com.